



The following exemplar is fully documented to show what is possible when purchasing the **System Version** of the **Training Resource Package “Developing Manual Handling Skills: Part 1 – Core Skills for the Workplace”**.

You’ll find it’s as easy to do as **Tugalonga College** did below.

## Tugalonga College – A Vocational Education Case

### Background

Marilyn Rose is the Principal of Tugalonga College based on the Eyre Peninsula in South Australia. Her College was set up some ten years ago as a model school for the provision of year 11 and 12 education, with a strong focus on the **Vocational Education stream**.

While this college still runs high standard courses from which students are able to gain the necessary University entrance scores, many students are attracted to Tugalonga for the quality and practical Vocational Education that it offers.

The college has well developed vocational offerings in the hospitality, retail, community health and construction areas. Students are able to obtain **nationally recognised qualifications** that can then lead them on to Traineeships/Apprenticeships and further full time Technical and Further Educational Colleges (TAFE’s in Australia).

Marilyn is particularly proud of the communication she has set up with the local TAFE College. Her students are able to seamlessly move between the institutions with full credit transfer.

As part of this successful initiative Marilyn and her staff are constantly searching for curriculum materials that are up to date and employ the best of educational and teaching practice.

She is also aware that the increasing use of technology, producing media aware students, requires resource materials that will **capture the imagination and attention to learning** that she wishes to foster. The time to search and collate materials into resource packages for her teachers is unfortunately limited in the busy world of teaching and assessing. There just never is enough time!



Marilyn's Vocational Teachers have regular curriculum meetings and, over time, have discussed the competencies that they have to teach and assess in the Nationally Accredited Courses that they are delivering.

As a group they have approached Marilyn with a **core need** that they have all identified. Manual Handling competencies, framed in different ways in different courses, have to be covered adequately.

Staff have had varying approaches over the years but with **no real common approach** or materials bank being developed. This of course is a very serious topic as their students regularly are in workplaces as part of their courses and they need to have good basic knowledge and practical skills in this area.

Marilyn, of course agrees that a better set of teaching resources needs to be found and that a consistency in approach, and one which would satisfying further future courses her students may do, would be highly desirable. The option of hiring in a local Physiotherapist, as industry is sometimes seen to do, is way out of the tight budget scenario of educational institutions at around **\$AUD1800 per day**.

Initially Marilyn and her staff have great difficulty in locating **timely and relevant materials**. Despite a week of research her staff are only able to locate **basic PDF documents, some colourful cartoon type charts and a couple of outdated CDs (at around \$AUD400 each for 15 minutes)**.

An internet search of the topic does finally uncover a new and complete Training Resource Package that contains all of the printed and visual materials her teachers will need to deliver core skills training.

Some staff will have to add some level of industry specific material, but the core program will be suitable for any of the Tugalonga VET Courses.

Another advantage is that this material would also be invaluable for students progressing further to TAFE or into the workforce. Their Participant's Handbooks provide permanent evidence of their achievement. Very useful for any **recognition of prior learning** process!

## The Educational Model

Marilyn has now made a significant decision in the provision of teaching resources for her staff.

She decides to purchase the **Training Resource Package "Developing Manual Handling skills : Part 1 - Core skills for the Workplace "** for her resource library.



Marilyn is attracted to this package as it contains **all of the ingredients** and training know-how to enable all of her staff to be able to **confidently and capably deliver a full day's training** in manual handling.

Marilyn was excited about the product's **flexible four part delivery** method. The **90 minute sessions** fit perfectly with her timetable and course requirements.

As an educator, she also appreciates the **co-operative learning process** that is contained within the group exercises, the challenges that require individual student reflection between sessions, the class quizzes at the end of each section and the comprehensive Teacher/Trainers notes that guide her staff.

Another big strength is the time saved in the duplication of notes as the Participant's Handbook contains all material that any teacher would wish to pass on. It also requires a level of **peer assessment** that assists the teacher to make their final assessment.

### **The details and the financial breakdown**

Let's now look at how Marilyn saved not only the cost of externally procuring specialist training, but secured a new cornerstone of vocational learning for all of Tugalonga's teachers and students.

### **Marilyn's Initial Investment**

#### **\$AUD445 inc GST where applicable**

For this Marilyn's College received a **System Starter Pack** of materials consisting of :

- An 50 minute DVD divided into 4 sections
- 1 Trainer's Guide
- 10 copies of a Participant's Handbook

This allows the Vocational Education Teacher to run **four complete 90 minute training sessions** for an **initial 10 participants** with no other cost involved.

Tugalonga Teachers also get **priority access to a Helpline** for 12 months, instantly giving them access to any assistance with conducting this training they may need.

Virtually any question can be quickly answered. Everything is included - from confidence building tips on how to use the package effectively, right through to any suggestions for improving general workplace safety.



So for an initial outlay of **\$AUD445** Marilyn enabled one of her staff to introduce the materials with a small group and gain experience in delivering the materials. The “domino effect” then came into play.

Other teachers were then able to take up the materials (**extra handbooks for AUD \$15 net**) with confidence as their courses required. Each teacher was now able to deliver top quality training on Manual handling, with back up support and **transferability** to further educational endeavours. **The educational argument is compelling!**

## In Summary

Providing your teachers with **high quality resource materials** makes for far more effective and practical training.

The educational argument of consistent delivery across various vocational education courses makes good sense. Having comprehensive, **multimedia, active learning** materials packaged to the point of capturing the “expert in a box” reduces planning and assessment for the busy teacher in any modern College.

All **learning and teaching styles** have been catered for in a form any competent teacher can successfully deliver.

We encourage the four part delivery model as a method of gaining maximum contribution from each participant.

But the momentum just doesn’t stop with this program. This is just the first of a library of similar training resources many of which will complement this package. Each will be provided in the “whole day’s worth of training“ format, and each will expand your teaching horizons.

Disclaimer: This account is designed to illustrate the many benefits gained through the purchase of the Training Resource Package “Developing Manual Handling Skills: Part 1 – Core Skills for the Workplace”. It does not take into account your school’s particular circumstances, or any state or federal legislative requirements.